



ROTTERDAM POLICE DEPARTMENT

FREEDOM OF INFORMATION LAW (FOIL) REQUEST

FILL OUT THE FORM BELOW, SAVE AS PDF AND EMAIL TO RPDFOIL@ROTTERDAMNY.ORG

SECTION I TO BE COMPLETED BY APPLICANT

INCIDENT NUMBER (IF KNOWN): _____

REQUESTER'S NAME (PRINT): _____ D.O.B. _____

REQUESTER'S ADDRESS (PRINT): _____

PHONE NUMBERS: (WORK) _____ (HOME) _____

NAME OF CLIENT REPRESENTED (IF APPLICABLE): _____

NAME OF BUSINESS OR FIRM (IF APPLICABLE): _____

REQUESTER'S SIGNATURE: _____ DATE: _____

I HERBY APPLY TO INSPECT THE FOLLOWING RECORD(S): _____

REASON FOR REQUEST: _____

SECTION II FOR USE BY POLICE DEPARTMENT FREEDOM OF INFORMATION OFFICER ONLY

APPROVED

DENIED

- CONFIDENTIAL DISCLOSURE
- UNWARRANTED INVASION OF PERSONAL PRIVACY
- RECORD CANNOT BE FOUND AFTER A DILIGENT SEARCH
- RECORD IS NOT MAINTAINED BY THIS AGENCY
- EXEMPT BY LAW OTHER THAN FOIL
- IDENTITY WITHHELD BECAUSE NO CRIMINAL ACTION PENDING
- EVIDENTIARY RECORDS WITHHELD AS CRIMINAL ACTION STILL PENDING
- OTHER

FREEDOM OF INFORMATION OFFICER

DATE

You have the right to appeal a denial of this application in writing. Such an appeal shall be heard by the Town Attorney of the Town of Rotterdam, Rotterdam Town Hall, 1100 Sunrise Blvd., Rotterdam, NY 12306.

*****Records may be inspected or picked up in person. Please provide identification when picking up records.*****